

OF DISTRICT POSITION ADVERTISEMENT: CLASS

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Position SUBSTITUTE TEACHER AIDE

Department / Site BETHEL SCHOOLS

Qualifications High School Diploma or GED Equivlant required.
Ability to live and work in a cross-cultural, rural Alaskan environment.
Must pass a criminal background check.

1. Under the supervision of a classroom teacher, carries out classroom activities and works with students to reinforce materials initially introduced by the teacher.
2. Assist individual students in need of special attention.
3. Performs clerical duties such as checking and recording student attendance, notebooks, correct papers, assist in testing, make-up and drill work. Sets up and operates equipment.
4. Assists teacher with non-instructional classroom duties such as snack, restroom and clothing routines.
5. Assists with reading, story telling and listens to individual students read orally.
6. Assists with the supervision of students during lunch periods, assemblies, play periods and on field trips.
7. Performs other duties as assigned.

Terms of Employment Temporary, On-Call Status when school is in session

Salary \$12.28 an hour

Closing Date **Open Until Filled**

Applications may be requested from: LKSD/Personnel Department, PO Box 305, Bethel, Ak 99559 (907) 543-4886 and FAX (907) 543-4900. Download an Application at www.lksd.org. The Lower Kuskokwim School District is an EEO, Affirmative Action Employer.
If you are applying for a position that requires typing skills, we must have a typing test on file before 3:00pm on the closing date.